

APPROVED
NOV 12 2024



Corporation of the Municipality of Calvin

Regular Meeting of Council Minutes October 29, 2024

Attendance: Mayor Gould, Councillors Grant, Latimer, Manson and Moreton, CAO Maitland, Fire Chief Labreche, Public Works Carr, CEMC Daniel, Administrative Assistant Araujo (clerking meeting)

1. CALL TO ORDER

Moved By: Councillor Manson

Resolution Number: 2024-360

Seconded By: Councillor Grant

NOW THEREFORE BE IT RESOLVED THAT this October 29, 2024, Regular Meeting of Council be called to order @ 6:15 p.m. and note quorum has been achieved.

Result: Carried

2. Approve Agenda

Moved By: Councillor Moreton

Resolution Number: 2024-361

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

Result: Carried

3. Declarations of Disqualifying Interest (Pecuniary)

3.1 Councillor Grant, 8.6 Beaver Management, Reason: works for a company that provides these services

3.2 Councillor Grant 8.5 Road Use Agreements, Reason: to avoid any conflict on existing agreements with family members.

4. Approve Minutes

Moved By: Councillor Moreton

Resolution Number: 2024-362

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of October 15, 2024, be approved as presented and circulated.

Result: Carried

5. Delegations-None

6. Consent Agenda Items for Information Purposes

Resolution Number: 2024- 363

Moved By: Councillor Manson

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda items as follows,

Correspondence for Information:

1. Ontario Forest Industries Association's 2025 Ontario Budget.
2. News Release-Ontario Government is proposing restrictions/changes.
Link: <https://news.ontario.ca/en/release/1005176/ontario-fighting-gridlock-and-making-life-easier-for-drivers?s=09>
3. Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA).
4. AMO Land Use Planning Training for Elected Officials.
5. North Bay Parry Sound District Health Unit -Sept 25, 2024, Approved Minutes
6. Municipality of St. Charles, Township of Brudenell, Lyndoch and Raglan, Municipality of Callendar- Urging the Government to Promptly Resume Tax Assessment Cycle.
7. Support for Resolution, Municipality of St. Charles and Municipality of Wawa-Support Ontario's Forest Sector.
8. Support for Resolution, Municipality of St. Charles and the City of St. Catherines-Green Roads Pilot Project.
9. Support for Resolution, Town of Blue Mountains-Establishment of an Ontario Rural Road Safety Program.

And that Items #7 & 9 brought forward to the next regular meeting of Council

Result: Carried

7. Administrative Matters

7.1 CAO Report INFORMATION: 2025 Ontario Community Infrastructure Fund (OCIF) 2025 allocation.

7.1.1 To Accept the CAO Report

Resolution Number: 2024- 364

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin receive and accept the CAO report dated October 21, 2024, titled, INFORMATION: 2025 Ontario Community Infrastructure Fund (OCIF) 2025 allocation.

Result: Carried

7.2 Fire Chief Report

7.2.1 To Accept the Fire Chief Report

Resolution Number: 2024- 365

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Fire Chief report.

Result: Carried

7.3 Mattawa Legion Remembrance Day Service

Resolution Number: 2024- 366

7.3.1 Moved By: Councillor Manson

Seconded By: Councillor Moreton

That Mayor Gould will represent the Corporation of the Municipality of Calvin at this service, and that Staff be instructed to purchase a wreath from the Mattawa Legion at a cost of under \$110.

Result: Amend request

7.3.2

Resolution Number: 2024- 367

Moved By: Mayor Gould

Seconded By: Councillor Manson

That the motion presented be amended to read Mayor Gould will represent the Corporation of the Municipality of Calvin at this service, and that Staff be instructed to purchase a wreath from the Mattawa Legion at a cost of approximately \$110.

Result: Carried

8. Business Arising from Previous Council Meetings -None

8.1 Support Kettle Creek Conservation Authority RE: Phasing out free water testing - No Action

8.2 CAO Report-Bonfield Public Library Services Agreement

8.2.1 To Accept the CAO Report

Resolution Number: 2024- 368

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the CAO Report titled, Follow up: Bonfield Public Library Services Agreement.

Result: Carried

8.2.2 By-Law 2024-63 Bonfield Public Library Services Agreement--Resolution Number: 2024- 369

Moved By: Councillor Moreton

Seconded By: Councillor Manson

Whereas by Resolution 2024-328, Council for the Corporation of the Municipality of Calvin directed staff to enter into an Agreement with the Bonfield Public Library for the 2025 fiscal year and request from the Province that as a result of the Agreement, Ontario Library Service Grant funds be directed to the Bonfield Public Library,

And whereas, the granting of these funds is conditional upon Ontario Library Services (OLS) receiving and accepting a fully executed Library Service Agreement between the Corporation of the Municipality of Calvin and the Bonfield Public Library for the balance of 2024-25 fiscal year, and for the 2025-26 fiscal year, with renewal and cancellation options, effective the date it is fully executed by both parties,

That Council for the Corporation of the Municipality of Calvin hereby accept the CAO's recommendation to enter into a library services agreement with the Bonfield Public Library, the terms and conditions outlined in the Agreement presented to Council this 29th day of October 2024 and attached hereto.

NOW THEREFORE BE IT RESOLVED, Council of the Corporation of the Municipality of Calvin hereby approves this By-Law 2024- 63 to be read, enacted and passed this 29th day of October 2024.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.

2. That the attached Agreement be hereto and form part and parcel of this By-Law.
3. That any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.

Result: Carried

8.3 Mattawa Police Services Board-Revised 2024-25 Budget and Workplan

Resolution Number: 2024- 370

Moved By: Councillor Grant

Seconded By: Councillor Manson

Whereas Council for the Corporation of the Municipality of Calvin received correspondence dated Oct 16th, 2024, from the Mattawa Police Services Board, correspondence which includes the Board's revised 2024-25 budget and work plan,

And whereas since receipt of this correspondence, it has been brought to the Board's attention that the Board must obtain its own liability insurance policy, one which would cover elected Officials who represent their Councils on this Board, an expense not considered in this revised budget,

And whereas our CAO has confirmed this to be the case with our insurer,

Now therefore be it resolved that Council accepts the revised budget as notional recognizing there may be additional costs to support unforeseen expenses such as insurance. Staff is directed to pay levies charged to the Municipality including its share of any amendments to the budget presented.

Result: Carried

8.4 CAO Report-Emergency Management Ontario and Annual Tabletop Exercise

8.4.1 To Accept the CAO Report

Resolution Number: 2024- 371

Moved By: Councillor Grant

Seconded By: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the CAO Report titled Emergency Management Ontario and Annual Tabletop Exercise.

Result: Carried

8.4.2 Emergency Management Ontario and Annual Tabletop Exercise-Training Date

8.4.2.1.

Resolution Number: 2024- 372

Moved By: Councillor Grant

Seconded By: Councillor Moreton

That the motion presented to be amended to read: Whereas Emergency Management Ontario will be hosting a half-day, regional tabletop exercise one which requires the participation of all personnel who work in the office.

Result: Carried

8.4.2.2

Resolution Number: 2024- 373

Moved By: Councillor Grant

Seconded By: Councillor Moreton

Whereas Emergency Management Ontario will be facilitating a full day, regional table top exercise, one which requires the participation of all personnel who work in the office,

And whereas there will be no backup for this staff to attend to telephones or in-person visitors,

Now therefore it be resolved, that once Emergency Management Ontario confirms the training date, that public notice be posted to notify residents of the office closure on the training date.

Result : Carried as Amended from full day to half day

8.5 Public Works Superintendent Report-Road Use Agreements

8.5.1 To Accept the Public Works Superintendent Report **Resolution Number: 2024- 374**

Moved By: Councillor Manson

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Public Works Superintendent Report titled, Road Use Agreements.

Result: Carried

8.5.2 Recommendations

Resolution Number: 2024- 375

Moved By: Councillor Moreton

Seconded By: Councillor Manson

To amend the resolution to remove confusing wording in the motion presented from- Municipality of Calvin to remove the language to allow road use agreements-- **to--** Municipality of Calvin to allow road use agreements.

Result: Carried

8.5.3. Revised Recommendation

Resolution Number: 2024- 376

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS resolution 2024-98, passed and carried at the Council meeting on March 12th, 2024 **resolved** that in the absence of any process, policy or by-law that outline the circumstances under which Council will receive or consider requests for seasonal road use or maintenance agreements for municipal roads not maintained all year long by the Municipality, that staff be directed to research and bring forth to Council before August 2024, guidelines and policies which would establish formal processes and conditions under which the Council might consider such requests, it is understood this research will be comprehensive and will necessitate staff collaboration with our insurer, planner of record and legal department,

AND WHEREAS in the absence of a Public Works Superintendent the time allowed to produce such guidelines was extended into October 2024;

AND WHEREAS the Public Works Superintendent in collaboration with the CAO has investigated the issuance of road use maintenance agreements on seasonal roads,

AND WHEREAS the Zoning By-Law 2022-19 and the East Nipissing Planning Board Official Plan provides direction that shall not permit residential development on a street that is not maintained year-round by a public authority;

AND WHEREAS mention for exceptions of road use agreements in the Official Plan and Zoning By-Law creates ambiguity for the East Nipissing Planning Board, the Chief Building Official and the Council of the Municipality of Calvin;

THEREFORE, the Public Works Superintendent recommends to Council to apply for a Zoning Amendment and an Official Plan amendment to remove language in the East Nipissing Planning Board Official Plan and the Comprehensive Zoning By-Law 2022-19 for the Municipality of Calvin that allows road use agreements for providing future residential development on seasonal, unassumed or private roads;

AND FURTHERMORE, that existing road use agreements be amended to provide less exposure of risk to the Municipality and be reviewed by the Municipal Lawyer;

AND FURTHERMORE, the Council directs staff to seek cost/benefit analysis of assuming the "seasonal roads" that have residential development for year-round maintenance;

BE IT HEREBY RESOLVED that the Council of the Municipality of Calvin accepts this recommendation.

Result: Carried as amended

8.6 Public Works Superintendent Report-Beaver Management

Councillor Grant having declared a conflict left the meeting

8.6.1 To Accept the Report

Moved By: Councillor Moreton

Resolution Number: 2024- 377

Seconded By: Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the Public Works Superintendent Report titled, Beaver Management.

Result: Carried

8.6.2 Recommendations

Resolution Number: 2024- 378

Moved By: Councillor Moreton

Seconded By: Councillor Manson

WHEREAS the Public Works Superintendent discussed the need for the need for a Beaver Dam and Nuisance Beaver By-Law at the Council meeting on September 10th, 2024;

AND WHEREAS the Public Works Superintendent with consultation of the CAO, has prepared a draft By-Law for the purpose of discussion for Council and that changes were made as a result of that discussion;

AND FURTHERMORE, the Public Works Superintendent recommends to Council to adopt the By-Law and that the By-Law be forwarded to Provincial Offences Office for approval of set fines.

Result: Carried

8.6.3 By-Law 2024-64 Management of Beavers and Beaver Dam Policy

Resolution Number: 2024- 379

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

WHEREAS pursuant to Section 10(1) and 10(2) of the Municipal Act, S.O. 2001, c.25, as amended, the "Municipal Act" authorizes a single-tiered municipality to provide any service or thing that the municipality considers necessary or desirable for the public, and a single tiered municipality may pass by-laws respecting the following matters; Public Assets of the municipality acquired for the purpose of exercising its authority under this act or any other act, the health and safety and well being of persons, protection of property including consumer protection and animals;

AND WHEREAS Sections 8(3)(4) and 31(1) of the Fish and Wildlife Conservation Act, 1997, S.O. 1997,c.41, as amended, authorizes a person or the agent of a person, to damage or destroy a beaver dam to protect the person's property, and if a person believes on reasonable grounds that wildlife is damaging or is about to damage the person's property, the person may, on the person's land, (a) harass the wildlife for the purpose of deterring it from damaging the person's property; or (b) capture or kill the wildlife. 1997, c.41, s.31(1);

AND WHEREAS Section 80(1)(2) of the Drainage Act, TR.S.O. 1990, cD.17 as amended from time to time, beaver dams constructed on private property and the damage they may cause due to flooding, breaches and related hazards to drainage are the responsibility of the private property owner;

AND WHEREAS Part XIV, Sections 425 to 447.9 of the Municipal Act, S.O. 2001, c.25 as amended, gives the authority to a municipality to enforce its by-laws including the issuance and enforcement orders, rights of entry, rights of remedial action and the right to recover its costs; and further Section 446 (3) The municipality may recover the costs of doing a matter or thing under subsection (1) from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS the Council of the Corporation of the Municipality of Calvin believes it to be in the public interest to regulate and control flooding that may be caused by beaver dams in order to protect public infrastructure and the health and safety of the public;

NOW THEREFORE BE IT RESOLVED, Council of the Corporation of the Municipality of Calvin hereby approves this By-Law 2024- 64 to be read, enacted and passed this 29th day of October 2024.

1. That the Mayor and CAO are designated as the Signing Officers and are authorized to execute on behalf of the Corporation of the Municipality of Calvin.
2. That the attached Agreement be hereto and form part and parcel of this By-Law.

3. That any other By-law inconsistent with this By-Law is hereby repealed.
4. This By-Law shall be enacted and in effect upon the signing thereof.

Result: Carried

Councillor Grant returned to the meeting

8.7 Amendment to By-Law 2019-027 Building Procedures, Permits and Fees

Resolution Number: 2024-380

Moved By: Councillor Manson

Seconded By: Councillor Moreton

WHEREAS during the Regular Meeting on September 24, 2024, Council received, discussed and considered the CAO and Chief Building Official Reports relating to building inspection fees, an amendment to By-Law 2019-027,

AND WHEREAS Council decided during this meeting to increase the fees by 5% rounded to the nearest \$5 except for new buildings and building without a permit by Resolution 2024-325,

NOW THEREFORE BE IT RESOLVED that Council has received the Draft By-Law with the agreed fee increase, approves the changes, and directs staff to proceed as previously directed to promote a public consultation regarding the proposed revised building inspection service fees.

Result: Carried

8.8 CAO/Community Emergency Management Coordinator (CEMC) report to Council – Emergency Management Program Committee & Municipal Emergency Control Group Updates

8.8.1 To Accept the CAO/CEMC Report

Resolution Number: 2024-381

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin has received and accepts the CAO/Community Emergency Management Coordinator (CEMC) report to Council – Emergency Management Program Committee & Municipal Emergency Control Group Update, dated October 23, 2024, as presented.

Results: Carried

8.8.2 EMP Committee Recommendation

Resolution Number: 2024-382

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Emergency Management Program Committee’s recommendation that the Municipality of Calvin have its own emergency management plan, planning committee and control group with persons employed by Calvin dedicated to these committees and to the Municipality of Calvin,

And furthermore, that the Mayor action the communication of this item to neighboring municipality(ies).

Result: Carried

8.8.3 EMPC Designations

Resolution Number: 2024- 383

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT That Council for the corporation of the Municipality of Calvin designate the following persons/positions, to the Emergency Management Program Committee (EMPC):

- Head of Council
- Chief Administrative Officer (CAO)
- Community Emergency Management Coordinator (CEMC)
- Public Works Supervisor
- Fire Chief

And that the CEMC act as the Chairperson for this committee (backup: CAO).

And furthermore, that the following be named to the Emergency Management Control Group (MECG):

- Head of Council (backup: Deputy Mayor)
- CAO acting as Emergency Operation Centre (EOC) Commander (backup: CEMC)
- CEMC (backup: citizen W. Moreton)
- Municipal Labourer acting as Emergency Information Officer (EIO) (J. Daniel) - (backup: Deputy Clerk)
- Administration Assistant acting as Finance Coordinator (backup: Landfill Attendant1 D. Albright)
- Deputy Clerk acting as Scribe (backup: Landfill Attendant1 D. Albright)
- Public Works Supervisor (backup: Associate to the Public Works Supervisor)
- Fire Chief (backup: Deputy Fire Chief)

And furthermore, that 1355 Peddlers Dr. be named as the Municipality of Calvin’s Emergency Operations Centre and as the Emergency Reception Area.

Submitted by: Julie Daniel, CEMC _____

Donna Maitland, CAO _____

8.8.4

Resolution Number: 2024- 384

Moved By: Councillor Moreton

Seconded By: Councillor Manson

That the verbal report presented by the CEMC provided new information impacting the motion therefore should be amended to read: **And furthermore**, that 1355 Peddlers Dr. be named as the Municipality of Calvin's Emergency Operations Centre and as the Emergency Reception Area, and the Canadian Ecology Centre will be the alternate location for both as well as an emergency evacuation centre.

Result: Carried

9. Agencies, Boards, Committee Reports & Minutes

9.1 North Bay Mattawa Conservation Authority

Board Member-Councillor Moreton.

9.2 East Nipissing Planning Board

Board Member-Councillor Grant.

9.3 Physician Recruitment

Board Member-Mayor Gould.

9.4 OPP Detachment Board

Board Member-Councillor Grant.

10. Closed Meeting

10.1- Move into Closed Session

Resolution Number: 2024-385

Moved by: Councillor Moreton

Seconded by: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT,

Council for the Corporation of the Municipality of Calvin hereby move into closed session at 8:26 p.m. to discuss,

Pursuant to s.239 of the Municipal Act, 2001 to discuss;

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239 (2) (d))
- Personal matters about an identifiable individual, including municipal employees (s.239(2)(b)).

Result: Carried

10.2- Return to Open Session

Resolution Number: 2024-386

Moved by: Councillor Manson

Seconded by: Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT,

That Council for the Municipality of Calvin return to Open Session at 9:26 p.m. and report that it received and discussed information of the following nature:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239 (2) (d))
- Personal matters about an identifiable individual, including municipal employees (s.239(2)(b)).

Result: Carried

11. Confirmatory By-Law

By-Law # 2024-65

Moved By: Councillor Moreton

Resolution Number: 2024-387

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT By-Law 2024-65 being a By-Law to confirm the proceedings of Council be approved.

Result: Carried

12. Adjournment

Moved By: Councillor Moreton

Resolution Number: 2024-388

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned @ 9:27 p.m.

Result: Carried